

ARCHITECTURAL COMMITTEE MEETING
May 16, 2003

DRAFT

ATTENDANCE:

Barb Mallon
Robin Peralta
Mary Ann McGuinness

ABSENT:

Danny Chatila

CALL TO ORDER:

The inaugural meeting of the Architectural Committee was called to order at 3:30 p.m.

BUSINESS:

A recommendation was made to increase architectural inspections to bi-weekly, rather than quarterly.

Barb Mallon made the recommendation to add enough information to the Architectural Guidelines indicating exact guideline requirements, whereby forgoing the need to submit an Architectural Improvement Form, provided that all requirements for changes were abided by. It was the consensus of the Committee that this change would bring about a more friendly aspect to the process of home improvements and the Board.

Robin Peralta made the recommendation that, after the Architectural Guidelines were rewritten for better understanding, that architectural improvements be submitted for approval to the Architectural Committee, with final approval coming from the Board

Mary Anne McGuinness suggested that the turnaround time for architectural approvals is too long (30 days), and that allowing the Architectural Committee to approve these would alleviate this wait.

Mary Anne McGuinness commented that fines cannot be given without a hearing, and she suggested a 14 day period for homeowners (who had received a citation letter) to appeal and have a hearing.

The Committee discussed the need to create two sets of Architectural Guidelines – London Towne and Carnaby Courts since they have a different theme and look to them.

Robin Peralta brought up Smethwick Court and an apparent tent in the driveway. The recommendation was made to visit the location and research whether this covering was allowed.

A recommendation was made to upgrade the exterior paint selection currently in place, as the original "Historic" colors went from one sheet of approximately 6 colors to three sheets of approximately 50 colors. It was further recommended that the Committee choose, with Board approval, a specified number of colors and appropriate shades in order to maintain architectural consistency.

The Committee discussed the issue about the outside light poles and the rule that it needed to be lit from dusk to dawn. For safety reasons, it was agreed that the light MUST be on during these times.

Barb Mallon suggested that walk-throughs for lights should NOT be done at night without police protection, due to safety hazards.

Robin Peralta suggested walk-throughs be done by the Architectural Committee rather than the Management Company. Barb Mallon suggested each Committee member take a section and casually drive through once a week or so and write down concerns to bring up at the next meeting.

Barb Mallon reminded the other Committee members that her mother has back issues of the Crier dating from the 60's in two large black binders and said she would be in possession of these soon. It was discussed that the Criers be handed over to Robin Peralta to get them to the right person.

Future meeting locations, dates and times were discussed. A date for the next meeting was not set.

ADJOURNMENT:

Meeting was adjourned at 5:45pm.