

**London Towne Homeowners Association  
Board of Directors Meeting**

**February 26, 2004**

**ATTENDANCE:**

**Approved**

Robin Peralta, President  
Mike Mallon, Secretary  
Sally Saucedo, Treasurer  
Mike Lannes, Director

Craig Courtney, Sequoia Management  
Eileen Holmes, Recording Secretary

**ABSENT**

Joe Climo, Vice President

**CALL TO ORDER:**

The President called the meeting to order at 7:04 p.m.

**RESIDENT INPUT:**

A resident asked if there were going to be any walk through inspections and when would they be conducted? Mr. Courtney said yes there would be and explained the process.

A resident asked about parking and how the towing was going. Mr. Courtney distributed the impound report from Dominion Towing.

A resident said that a tow truck from another company was parking in London Towne on common property. Ms. Peralta asked them to call her when they see it again in order to have them towed.

A resident said that people are leaving lots of trash on the common areas for days. He also asserted that people were leaving large construction debris on the common areas and requested that something be done about it. Ms. Peralta stated that the Board would review their options.

**Minutes:**

A motion was made to approve the minutes from the January 22, 2004 meeting as written, seconded and approved (3,0,0).

**COMMITTEE REPORTS:**

**ACC Committee:**

No written report. It was reported that a preliminary copy of the ACC Guidelines was sent to the attorney for comments and suggestions. The Committee will meet the second Tuesday in March to go over the notes of the attorney.

**Parking Committee:**

No written report.

**MANAGEMENT REPORT:**

Mr. Courtney presented an analysis of the financial statement. The Board did not have any questions.

**OLD BUSINESS:**

Mr. Courtney said that he would talk to Charlie about completing the fire lane sign installation.

Mr. Lannes asked about spring-cleaning by Premier. Mr. Courtney responded that he would find out the schedule from Don Doxsee.

Mr. Lannes also asked about the street sweeping. Mr. Courtney indicated that the process usually occurs after the April rains.

**ARCHITECTURAL APPLICATIONS:**

Garcia (14833 Lambeth Square)- front door - approved, provided it is the same color as the trim.

Stevenson (14851 Bodley Square)-wood trim wrapping – approved.

Rarick (14813 Haymarket Lane)-replace front step and sidewalk - approved.

Lannes (14864 Lambeth Square)-windows – approved.

**NEW BUSINESS:**

Ms. Peralta asked about getting bids for trimming of individual residents trees at a group rate.

Mr. Courtney responded that it would be difficult to get flat rate because each tree would have to be considered separately depending on the scope of work.

**EXECUTIVE SESSION:**

The Board recessed Open Session and convened in Executive Session at 8:22 p.m.

in order to discuss correspondence from legal counsel as well as delinquent accounts.

The Board reconvened in Open Session at 8:49 p.m. A payment plan was accepted, provided the regular monthly payment was made in addition to the monthly payment plan amount.

**ADJOURNMENT:**

A motion was made, seconded and approved unanimously to adjourn at 8:55 p.m.