

London Towne Homeowners Association Board of Directors Meeting

September 23, 2004

ATTENDANCE:

Robin Peralta, President
Joe Climo, Vice President (arrived late)
Sally Saucedo, Treasurer
Mike Lannes, Director

Approved

Craig Courtney, Sequoia Management
Elizabeth Scarangella, Recording Secretary

ABSENT

Mike Mallon, Secretary

CALL TO ORDER:

The President called the meeting to order at 7:11 p.m.

GUEST SPEAKER:

2nd Lt Boyd Thompson and Office Tom Hulse, of the bike patrol, both from the Fairfax County Police Department attended the meeting to discuss the problem juvenile delinquents in the Community. A lot of vandalism seems to be occurring in the playgrounds. Among other issues, bicycles and scooters have been stolen from the neighborhood. They discussed the type of calls received. Some the Board of Directors can help resolve and others are of a domestic nature. They mentioned that there is now a full time officer assigned to traffic enforcement. Ms. Peralta has the email addresses for the officers and will notify her of commercial vehicle violations. Officer Hulse stated that all the issues are being addressed. Ms. McCormack mentioned the block captains its focus on helping neighbors and alerting the police when incidents occur.

RESIDENT INPUT:

None

MINUTES:

A motion was made to approve the minutes from the June 24, 2004 meeting as amended, seconded and approved (5,0,0).

COMMITTEE REPORTS:

Landscaping Committee:

No report.

Block Captain Committee:

The meeting went really well and new members attended. Block Parties will be held on the various courts where there is a group willing to spear head the activity. Donations will be collected at the Block Parties for the Halloween Party. The Halloween Party will be held at Piccadilly Park. The next meeting will be on October 2nd at noon.

MANAGEMENT REPORT:

Mr. Courtney presented an analysis of the Balance Sheet, Income Statement and General Ledger. The Board reviewed the information. The Board did not have any questions.

OLD BUSINESS:

Mr. Courtney is still awaiting the proposal for the playground lights.

The Community's legal counsel reviewed the easement agreements for Haymarket Lane and Leicester Court from Fairfax County Water Authority (FCWA). They suggested language that to be inserted in the agreements. FCWA has agreed to the modifications; so the agreements will be signed.

A motion was made to approve the architectural guidelines with one modification, seconded and approved (4,0,0).

A motion was made to adopt Resolution Number 9 (Parking Policy), seconded and approved (4,0,0).

A motion was made to appoint Mr. Climo to serve as secretary for the purpose of attesting the record of the vote attached to Resolution number 9, seconded and approved (4,0,0).

ARCHITECTURAL APPLICATIONS:

The following applications were presented to the Board.

- A. Howard (14808 Hatfield Square) – deck installation (approved).
- B. Damas (14738 Wycombe Street) – roof repair (approved).
- C. Robinson (6152 Gothwaite Drive) – satellite dish installation (approved).
- D. Del Cid (6171 Gothwaite Drive) – install covered deck and patio (disapproved).
- E. Vargas (14752 Gatwick Square) – shutter replacement (approved).
- F. Saucedo (6288 Paddington Lane) – remove tree and add a section of fence (approved).
- G. Diamond (14837 Haymarket Lane) – tree removal (information from tree specialist provided, removal approved).

NEW BUSINESS:

Ms. Bethea presented a mission statement regarding the formation of a Covenants Committee.

A motion was made to appoint Ms. Bethea as the Ad Hoc Committee Chair for a Covenants Committee. A plan of action will be submitted to the Board of Directors, seconded and approved (4,0,0).

Mr. Courtney reviewed the 2005 proposed budget and asked the Board to review it, make changes and or have suggestions and be prepared to vote on the budget at the next meeting.

Premier Turf and Landscaping presented two proposals one for aeration and one for removal of trees that Mr. Lannes and Mr. Doxsee had ear marked as presenting problems. The tree behind Palmerston Square is scheduled to be the first tree removed.

A motion was made to approve the aeration proposal, seconded and approved (4,0,0).

A motion was made to approve the tree removal proposal, seconded and approved (4,0,0).

Ms. Saucedo would like Mr. Doxsee to look at some trees damaged by Ivan (hurricane) and use the chips on the path to the basketball court.

The minutes from the Towne Meeting were reviewed and will be posted on the website.

EXECUTIVE SESSION:

The Board recessed in Open Session and convened in Executive Session to discuss pending and proposed litigation as well as delinquent accounts at 9:27 p.m.

The Board reconvened in Open Session at 9:32 p.m.

A motion was made to have the attorneys send letters suspending parking privileges for the residents who have delinquent accounts, seconded and approved (4,0,0).

ADJOURNMENT:

A motion was made, seconded and approved unanimously to adjourn at 9:51 p.m.