

VOICEMAIL MESSAGING SYSTEM

At the December 2006 Board meeting, the Board of Directors voted to approve a voicemail messaging system for the community in order to notify homeowners and residents of last minute changes and/or updates to Board meeting schedules, special meeting schedules, community events, etc., in a more timely and effective manner.

This system is completely voluntary and any households that would like to **opt-in** to this service should check the appropriate option on the enclosed form and return it to management. You may cancel this service at any time without further obligation by contacting management either by phone or by mail. If you do not wish to opt-in at this time, you may do so at a later time by sending a request in writing with your name, address, and phone number that you want to be called to management. This service will go into effect and will cease, if applicable, upon immediate receipt of the request.

We hope that this system will prove effective in the future and will help to ensure that another method of communication is used when the need to notify homeowners and residents of important information arises. If you have any questions, please feel free to call Samantha Winterstine at 703-803-9641.

London Towne Homeowners Association

Voicemail Messaging Service

- I would like to **opt – in** to the Voicemail Messaging Service and I understand that I may cancel this service at any time by contacting the management company by mail or phone. I have left the appropriate information on the bottom of this form.
- I am not interested in this service at this time and understand that I may opt-in at any time in the future by notifying the management company.

Name: _____

Address: _____

Phone number to be called: _____

Please mail form back to:
London Towne
C/o Sequoia Management Company Inc.
13998 Parkeast Circle,
Chantilly, Virginia 20151
Or fax it to (703) 968-0936