

London Towne Homeowner's Association, Inc. Architectural Improvement Request Form

To: London Towne HOA Architectural Control Committee
c/o Sequoia Management Company, Inc.
13998 Parkeast Circle
Chantilly, Virginia 20151-2283

Name of Applicant: _____

Address: _____

Telephone Number: _____ (H) _____ (W)

Proposed Improvement: Fence Deck Lighting Windows Color Change

Other (please describe): _____

APPLICANT MUST SUBMIT THE FOLLOWING WITH THE APPLICATION

1. Site plan showing size, shape and location of improvement to residence and to adjoining properties (including specific dimension of improvement and distances to adjoining properties)
2. Manufacturer's brochure, if available
3. Color samples, if applicable
4. Architectural plans/drawings (for major additions/improvements)
5. Grading plan (if applicable)
6. Detailed written description of improvement

Applicant hereby warrants that Applicant shall assume full responsibility for:

1. All landscaping, grading, and/or drainage issues relating to the improvements
2. Obtaining all required State or County approvals relating to said improvements
3. Complying with all applicable State and County ordinances
4. Any damage to adjoining property (including Common Area) or injury to third persons associated with the improvement

Signature of Applicant

Date

Architectural Control Committee

Date Application Received: _____

Request Approved As Submitted: _____

Request Approved Subject To: _____

Request Disapproved Because: _____

Signature-ACC Member

Date