

**London Towne HOA**  
Approved Board of Directors  
Meeting Minutes  
March 6, 2008 Meeting

**ATTENDANCE:**

Michele McCormack, President  
Bill Sheldon, Vice President  
Sally Saucedo, Treasurer  
Kim Hershey, Member

Samantha Winterstine, Sequoia Management  
Shannon Cook, Sequoia Management

**CALL TO ORDER:**

Ms. McCormack called the meeting to order at 7:45 pm.

**PDS REPRESENTATIVE:**

A representative from PDS came to discuss various issues that the Board had with current service. He pledged to have the level of service increased and the issues should not happen again.

**RESIDENT FORUM:**

A new resident had various questions regarding HOA and ACC Guidelines.

**MINUTES:**

The Board reviewed the minutes from January 24, 2008 Board of Directors meeting. Ms. McCormack made a motion to accept the minutes from January 24, 2008 as amended, Ms. Saucedo seconded, all were in favor except for Ms. Hershey, she abstained.

**NEW BUSINESS:**

The Board reviewed Architectural Applications:

- a. Ascencio (14757 Wycombe Street)-Install windows 2<sup>nd</sup> floor
- b., c., d. Drodio Real Estate (6296 Paddington Lane)-Install fence, new windows, floodlight
- e. Gordon (14821 Palmerston Square)- Install new front door
- f. Bengel (14732 Gatwick Square)-Convert lamppost to electric
- g. Johnson/Lowe (6252 Paddington Lane)-Install new windows
- h. Johnson/Lowe (6254 Paddington Lane)-Install new windows
- i. Manas (14824 Maidstone Court)-Install handrail (front steps).

**(M)** Ms. Cook is to call regarding more info on 14995 Lambeth ACC Application

The Board discussed tree removal in the community. Ms. McCormack made a motion to move forward with R.E. Martin Tree Specialist, Mr. Sheldon seconded.

The Board reviewed a letter from 14742 Wycombe Street requesting a numbered parking spot. Ms. McCormack made a motion to accept the request, Ms. Saucedo seconded, and all were in favor.

**(M)** Management to inform Mr. Dang where parking space is located.

The Board reviewed trash removal proposals.

**(M)** Mrs. Winterstine to check references for CSI. As well as pricing for bulk item pick up.

**(M)** Mrs. Winterstine to inform PDS of 30-day notice.

**EXECUTIVE SESSION:**

Board went into executive session to discuss delinquent accounts at 9:30 pm.

**ADJOURNMENT:**

Ms. McCormack made a motion to adjourn at 9:52 pm. And all were in favor.