



# THE LONDON TOWNE CRIER

The London Towne Community Newsletter

September 2011

## London Towne HOA Approved Board of Directors Meeting Minutes

**May 4, 2011 Meeting**

### ATTENDANCE:

Michele McCormack, President; Henri Stein-McCartney, Secretary; Sally Saucedo, Treasurer; Linda Evans, Vice President; Samantha Winterstine, Sequoia Management; Ryan Courtney, Sequoia Management..

### CALL TO ORDER:

Ms. McCormack called the meeting to order at 8:45 pm.

### ELECTION OF OFFICERS:

The Board elected the following as officers:

Michele McCormack - President  
Henri Stein-McCartney - Secretary  
Sally Saucedo - Treasurer  
Linda Evans - Vice President  
Laura Hicks - Member at Large

### ADJOURNMENT:

Ms. McCormack made a motion to adjourn the meeting at 8:45 pm, Ms. Stein-McCartney seconded, and all were in favor.

## June 23, 2011 Board Meeting Minutes

### ATTENDANCE:

Michele McCormack, President; Henri Stein-McCartney, Secretary; Sally Saucedo, Treasurer; Linda Evans, Vice President; Samantha Winterstine, Sequoia Management; Ryan Courtney, Sequoia Management..

### CALL TO ORDER:

Ms. McCormack called the meeting to order at 7:05 pm.

*continued on page 4*

## HALLOWEEN COSTUME CONTEST!

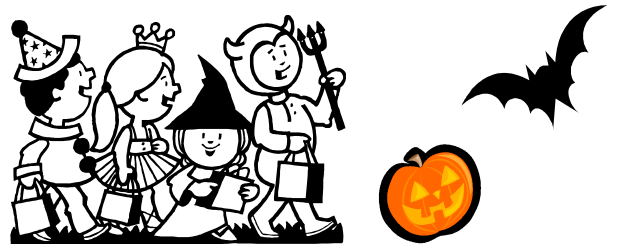
Saturday, October 29, 2:00 pm,  
Picadilly Park

The Halloween Costume Contest will be held on Saturday, October 29 in Picadilly Park, with a raindate of Sunday, October 30.

The event begins at 2:00, with the costume contest judging at 4:00.

There will be a moonbouce, hot dogs and popcorn for all attendees!

Come join the fun!



**London Towne  
Wishes You  
a Happy  
Autumn!**

## THE LONDON TOWNE CRIER

### SEQUOIA MANAGEMENT COMPANY, INC.

13998 Parkeast Circle, Chantilly, VA 20151  
 Samantha Winterstine, Community Manager  
 E-mail: [swinterstine@sequoiamanagement.com](mailto:swinterstine@sequoiamanagement.com)  
 Day Telephone: 703-803-9641  
 Emergency Telephone: 703-968-6705  
 FAX: 703-968-0936

*Note: Sequoia Management closes at noon on the last Friday of every month.*

### LONDON TOWNE BOARD OF DIRECTORS

Michele McCormack, President  
 Linda Evans, Vice President  
 Sally Saucedo, Treasurer  
 Henri Stein McCartney, Secretary  
 Philip Moore, Director at Large  
 Laura Hicks, Member  
*London Towne's Board of Directors meets on the 4th Thursday of each month at 7:00 pm. Meetings are held at Sequoia Management (see address above).*

### CSI (RECYCLING & SANITATION)

Call 703-444-3181 to schedule large item pick-up  
 Pick-Up Days: Tuesday & Friday  
 Recycling Day: Friday ONLY

JDR TOWING: 703-856-0270

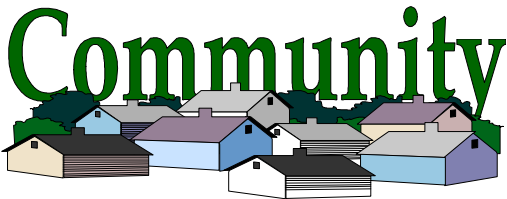
NON-EMERGENCY POLICE & FIRE: 703-691-2131

POISON CENTER HOTLINE: 1-800-222-1222

ANIMAL WARDEN: 703-830-1100

MALFUNCTIONING STREETLIGHTS  
 NOVEC: 703-335-0500

STATE ROAD MAINTENANCE VDOT: 703-383-8368



## Advertisers Wanted

Any local firm or professional individual seeking a well-read outlet at reasonable prices, please contact Samantha Winterstine at Sequoia Management:

**703-803-9641**

[swinterstine@sequoiamanagement.com](mailto:swinterstine@sequoiamanagement.com)

*The London Towne Crier* is published monthly for the benefit and interest of the residents of London Towne. Contributions of articles, letters, news items, photographs, drawings, and community advertisements are welcome.

The deadline for submission is the 5th of each month.

Written material **MUST** include name, address, and phone number.

The views expressed in the *Crier* are those of the contributor and do not necessarily reflect the views of the Board of Directors or the Editor.

The *Crier* encourages advertising for London Towne residents who have services to offer, items for sale, items needed, or lost pet notices. There is no charge for this service. Advertisements will run for one month. Each advertisement must be submitted monthly if a reprint is requested.



*This is an official publication of the London Towne Homeowners Association. Publication in this newsletter of announcements, resolutions, rules and regulations duly adopted by the Board of Directors serves as official notice to the membership and residents of the adoption and implementation of these enactments for the purpose of enforcement.*

*The London Towne Homeowners Association does not endorse, guarantee, or warrant the nature, quality, or attributes of any products or services advertised in this newsletter.*

## Need Info Quick?

Visit our website at [www.lthoa.com](http://www.lthoa.com)

or email the Board at

[londontowneboard@sequoiamgmt.com](mailto:londontowneboard@sequoiamgmt.com)

Did you know that each month's *London Towne Crier* appears on the website about a week before the printed version arrives in your mailbox?



**Check it out!**

## Crier Advertising Rates

Business Card	\$25.00
1/4 Page	\$45.00
1/2 Page	\$75.00
Full Page	\$125.00

10% discount for 6-month prepaid ad. 15% discount for 1-year prepaid ad.

Personal classified ads for residents are free.

Business classified ads for residents are \$10.00 with a 3-line maximum.

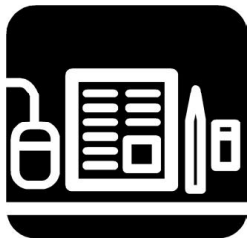


## Our Furry Friends . . .

One of the great things about London Towne is the abundance of grassy areas in the neighborhood that are used by our residents and their pets. In order to keep these areas clean for everyone's use, it is important for all pet owners to make sure they pick up after their pets when going for walks. It is never a welcome surprise when someone comes across the droppings left behind by neglectful pet owners.



Please remember to pick up after your pets when taking them for walks. Leaving pet droppings is not only unsanitary, but also against Fairfax County regulations. Please be a scooper, not a pooper.



## The Crier has Gone Green!

Since many magazines and newspapers are now publishing electronically, the Board would like for you to tell us if you would like to continue to receive paper copies of the newsletter, receive electronic copies only, or you don't want to receive a copy at all.

Please check one of the boxes below, and return it to Sequoia Management. You may also email your preference to [rcourtney@sequoiamgmt.com](mailto:rcourtney@sequoiamgmt.com).

In addition, if you would like to have the newsletter delivered via email, please provide your email address.

Please continue to mail me paper copies of the newsletter.

Please email me electronic copies of the newsletter **ONLY**.

*My email address:* \_\_\_\_\_

I do not wish to receive a copy of the newsletter at all.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

*Please mail or fax this form to:*

London Towne HOA, c/o Sequoia Management

13998 Parkeast Circle, Chantilly, VA 20151

FAX: 703-968-0936



**June 23, 2011 Minutes, continued** ———**RESIDENT FORUM:**

A resident expressed concern about the appearance and safety issues of a vacant house on her square.

**MINUTES**

The Board reviewed the April 28, 2011 Board of Directors meeting minutes. Ms. Saucedo made a motion to approve the minutes as written. Ms. Stein-McCartney seconded the motion and all were in favor.

**NEW BUSINESS:**

The Board reviewed Architectural Applications.

- a) 14721 Wycombe Street – Siding color change – Approved
- b) 14845 Maidstone Court – New door in rear – Approved
- c) 14802 Hancock Court – New windows – Approved
- d) 6163 Gothwaite Drive – Additional downspout – Approved
- e) 14893 Lambeth Square – Tree removal without replacement – Approved

The Board reviewed the proposal for restriping and renumbering the parking spaces.

Ms. Saucedo made a motion to accept the PSI proposal for renumbering and restriping the parking spaces. Ms. Evans seconded. All were in favor.

The Board reviewed the financial report.

The Board reviewed the operational calendar.

The Board reviewed the Premier monthly report.

The Board reviewed the new homeowners list.

The Board reviewed the monthly McBees.

**EXECUTIVE SESSION:**

Ms. Stein-McCartney made a motion, Ms. Saucedo seconded to enter Executive session to discuss violations on homeowner's accounts at 8:00 pm.

Ms. Saucedo made a motion to reconvene in open session at 8:15 pm, Ms. Evans seconded. All were in favor.

**ADJOURNMENT:**

Ms. McCormack made a motion to adjourn the meeting at 8:30 pm, Ms. Saucedo seconded, and all were in favor.

**July 28, 2011 Board Meeting Minutes** ———**ATTENDANCE:**

Michele McCormack, President; Henri Stein-McCartney, Secretary; Linda Evans, Vice President; Samantha Winterstine, Sequoia Management; Kristy Faulk, Sequoia Management..

**CALL TO ORDER:**

Ms. McCormack called the meeting to order at 7:07 pm.

**RESIDENT FORUM:**

A resident asked the Board about yard sales in the community.

**MINUTES:**

The Board reviewed the June 23, 2011 Board of Directors meeting minutes. Ms. McCormack made a motion to approve the minutes as amended. Ms. Evans seconded the motion and all were in favor.

**NEW BUSINESS:**

The Board reviewed Architectural Applications.

- a) 14835 Bodley Square- Painting – Approved
- b) 14757 Wycombe Court – Shed & Deck – Approved
- c) 6108 Gothwaite Drive – Front Lighting, Front Door, Shutter & Trim – Approved
- d) 6032 Regents Park Road – Front Door – Approved
- e) 14813 Hatfield Square – Patio & Hot Tub – Approved

The Board reviewed a proposal for various tree work throughout the community.

Ms. McCormack made a motion to approve the proposal from Premier for tree remove. Henri Stein-McCartney seconded the motion and all were in favor.

Ms. Evans made a motion to remove Laura Hicks from The Board due to failure to attend three consecutive meetings. Ms. McCormack seconded the motion and all were in favor.

**EXECUTIVE SESSION:**

The Board did not enter Executive Session.

**ADJOURNMENT:**

Ms. McCormack made a motion to adjourn the meeting at 7:25 pm, Ms. Evans seconded, and all were in favor.

## Child Care Provider Available



I am a child care provider with a Fairfax County Permit, CPR/First Aid certified, participating in the USDA food program, with 20 years experience in child care. I currently have two full-time and one part-time openings, and am offering a discount of \$25.00 per week on full-time care for residents of London Towne, mention this ad.

Contact Jackie at 703-266-5684 or [lascolaj514@gmail.com](mailto:lascolaj514@gmail.com) for a list of references.

See my website at [www.auntjackiesdaycare.com](http://www.auntjackiesdaycare.com).

## Tutor Available

Experienced teacher, tutor and homeschooling mother for over 13 years is offering tutoring services in several subjects and grades. Help is available in English, Reading, Writing, Math and Spanish for grades 2-10. Special rate for London Towne students.



Please contact Jeanine Babyak at 703-802-1064 or [wjbabyakfam@gmail.com](mailto:wjbabyakfam@gmail.com)

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Centreville and Surrounding Areas ... 703-830-6277

# Welcome to Autumn!



## DIRECT DEBIT

If you are interested in automatic debit for your monthly homeowner's assessments, please fill out the information below and fax your request to Samantha Winterstine at 703-968-0936.

### London Towne Homeowners Association Authorization Agreement for Direct Payments (ACH Debits)

PLEASE PRINT ALL INFORMATION

*\*\* Instead of completing this form, you may include a voided check and sign and date the form\*\**

I (We) hereby authorize London Towne Homeowners Association, hereinafter called "ASSOCIATION", to initiate debit entries to my (our) { } Checking or { } Savings account (select one) indicated below at the depository financial institution named below, hereinafter called "DEPOSITORY", and to debit the same to such account.

DEPOSITORY NAME: \_\_\_\_\_ BRANCH: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ROUTING NUMBER: \_\_\_\_\_ BANK ACCOUNT NUMBER: \_\_\_\_\_  
 (located on the bottom of your check)

This authorization is to remain in full force and effect until ASSOCIATION has received written notification from me (us) of its termination in such time and in such manner as to afford ASSOCIATION and DEPOSITORY a reasonable opportunity to act on it.

NAME(S): \_\_\_\_\_ LONDON TOWNE ACCOUNT NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_ SIGNED: \_\_\_\_\_

### London Towne Homeowners Association, Inc. Architectural Improvement Request Form

To: London Towne HOA Architectural Review Committee  
c/o Sequoia Management Company, Inc.  
13998 Parkeast Circle  
Chantilly, VA 20151-2283  
(703) 803-9641

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Proposed Improvement: Fence  Deck  Lighting  Windows  Color Change

Other (please describe):  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT MUST SUBMIT THE FOLLOWING WITH THE APPLICATION:**

1. Site plan showing size, shape and location of improvement to residence and to adjoining properties (including specific dimension of improvement and distances to adjoining properties).
2. Manufacturer's brochure, if available.
3. Color samples, if applicable.
4. Architectural plans/drawings (for major additions/improvements).
5. Grading plan (if applicable).
6. Detailed written description of improvement.

**Applicant hereby warrants that Applicant shall assume full responsibility for:**

1. All landscaping, grading, and/or drainage issues relating to the improvements.
2. Obtaining all required State or County approvals relating to said improvements.
3. Complying with all applicable State and County ordinances.
4. Any damage to adjoining property (including Common Area) or injury to third persons associated with the improvement.

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_  
Date

**Architectural Review Committee**

Date Application Received: \_\_\_\_\_ Request Approved As Submitted

Request Approved Subject To: \_\_\_\_\_

Request Disapproved Because: \_\_\_\_\_  
\_\_\_\_\_

# Lynn Rowland

*Your London Towne Expert*

CRB, GRI, ABR

Associate Broker

NVAR Lifetime Top Producer

Top 1% in Sales Nationwide

20+ Years Experience



## Buying or Selling **EXPERIENCE MATTERS**

### Recently Sold in London Towne\*

14766 Basingstoke Loop.....\$269,950

4868 Lambeth Sq.....\$264,000

14749 Wycombe St.....\$249,888

6023 Westbourne Pl.....\$239,999

\*list price

**Call Lynn today for your  
Free Market Evaluation**

# 703-772-4919

If you are currently working with a broker, please disregard. This is not a solicitation.



# THE LONDON TOWNE CRIER

London Towne Homeowner's Association  
c/o Sequoia Management Company, Inc.  
13998 Parkeast Circle  
Chantilly, VA 20151-2283

PRESORTED  
FIRST CLASS MAIL  
U.S. Postage  
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20120  
Permit #6403

## Kid Power!

### **AnaMichele Babyak, 14**

14844 Maidstone Court  
703-802-1064

House cleaning, pet care, organizing, mother's helper, babysitting, yard work. References available upon request

### **Katlyn Babyak, 17**

14844 Maidstone Court  
703-802-1064

Babysitting, pet sitting, tutoring in English, Reading, Writing, Spelling, Spanish, and Math to grade 5. References available upon request

### **Christina Bonilla, 16**

14808 Hancock Court  
703-815-8247

Babysitting, flexible hours, CPR certified. May also be contacted at [XoXLionGirlyXoX@aol.com](mailto:XoXLionGirlyXoX@aol.com)

### **Kevin Fleming, 17**

14732 Gatwick Square  
703-825-1700

Pet sitting, lawn mowing, leaf and snow removal, babysitting and tutoring

### **Suzan Moskal, 11-1/2**

14831 Maidstone Court  
571-291-1877

Petsitting \$5 per visit; dog walking \$6 for 15-20 minutes

### **Megan Peralta, 18**

6214 Paddington Lane  
703-509-9319

Pet sitting, lots of experience. References provided.

**Kid Power** is an area where kids can advertise for free for jobs they can do in the neighborhood, such as tutoring, babysitting, pet sitting, mowing, and leaf and snow removal.

To sign up for **Kid Power**, please send a note signed by a parent or guardian with your name, address, age, job description and phone number to:  
Samantha Winterstine, Sequoia Management Co.  
13998 Parkeast Circle, Chantilly, VA 20151.

